

Town of Coventry: Annual Organization/Board Meeting  
January 11, 2017 @ 7pm

Meeting was opened 7 p.m.

Roll Call: Present; Dan Clark, Kathleen Moore, John Wicks, Bob Boudreau Marion Ireland.

Invocation: Marion

Pledge to the United States Flag: Marion

Open Organizational Meeting:

The Town Board will meet the second Wednesday of every month at 7:00 P.M.

The Town's official newspapers are the Chenango American and the Tri-Town News.

The Town will use NBT Bank as the depository for all funds.

The mileage for 2017 will be 53.5 cents per mile per the IRS.

Kathy made the motion to accept Board Meeting frequency, newspaper, depository information and mileage as presented. Dan seconded. All are in favor.

**Appointments are as follows:**

Deputy Supervisor – Dan Clark

Chief Financial Officer - Marion Ireland and Bookkeeper - Christine Santullo

Assessor – Brian Fitts

Town Attorney -

Dog Control Officer - Bob Webb

Health Official - Chenango County Public Health

Code Enforcement Officer - Richard Metzger

Registrar of Vital Statistics, Records Management, Town Clerk and Tax Collector - Theresa Schultheis

Town Webmaster - Theresa Schultheis

Deputy Town Clerk – Jan O'Shea (appointment by Theresa Schultheis)

Clerk of the Court – Terri Bickford

Town Historian - Vacant

Town Hall Custodian – Terri Bickford

Deputy Highway Superintendent - Vacant

Kathy made a motion to accept these appointments. John seconded. All are in favor

Planning Board:

Greg Miller

Ellen B. Evans

Richard Weisenthal- chair

Jeff Vance

John Masse

Dan made a motion to accept these appointments to the Planning Board as presented. Kathy seconded. All are in favor.

Highway Committee: To consist of Marion Ireland, Dan Clark, Dan Dervay and possibly Mike Persons. Rick will check to see if Mike is still available.

Kathy made a motion to accept Highway Committee and volunteer members. John seconded. All are in favor.

Policies for 2017: Procurement, Workplace Violence, Investment, Highway Vehicle Use and Credit Card policies.

John made a motion to accept the policies for 2017. Dan seconded. All are in favor.

Bob made a motion to allow the Supervisor permission to pay the following without audit: Postage, NYS Contributions, all insurances, NYS Taxes, any bill that will incur late charges (electric, gas etc.) and Social Security transfers. Kathy seconded. All are in favor.

Dan made a motion to close the Organizational Meeting and open the monthly Board Meeting. Kathy seconded. All are in favor.

## Town of Coventry: Board Meeting - January 13, 2016

Meeting is called to order.

Review and approve previous Board Meeting Minutes. Dan made a motion to approve the minutes from December 28, 2016 with one correction. Kathy seconded. All are in favor.

### Town Reports

Town Supervisors Report:

- Town Attorney: Nathan VanWhy was present to address the Town Board as to what he will cover. There will be a set amount which will include monthly meeting. It is an as needed bases for now. Dan made a motion to accept Coughlin and Gerhart and Nathan VanWhy as our Town Attorney. John seconded the motion. All are in favor.
- Received \$254.50 for Clerks fees, Judicial fees for December 2016, \$2055.00 for a total of \$2309.50 to the general checking.
- The Annual Financial Report for the State is in progress.

Highway Superintendents Report: Rick Granger

- No casualties with Equipment.
- The New Truck is working well
- There will be some surplus in the spring.
- The radios need to be upgraded to Narrow Band so that we are in FCC compliance. Tri Town Communications will get back to us.

Highway Committee: Rick

- The committee has not met, but is looking to meet possibly at the end of February or the beginning of March.
- Roads have been chosen for this next year, they are Bowbell, Cueball and Brackett.

Assessor report: Brian Fitts

- See attached

Coventry Volunteer Fire Department: Jim Fowlston

- Pancake Breakfast will be February 5, 2017.

Community Events Committee:

- Looking at a Chicken Biscuit Dinner in February or March and a Spring Fling. No dates have been set yet.

Planning Board:

- No Report

Museum:

- No Report: As there have not been any meetings. They will start back up in April.

Coventry Squad: Kyle Wearne

- The ambulance had some mechanical issues. It is under warranty so any repairs are covered.

### Old and New Business

Old Business:

- Bond- We are still waiting for Steve to get back to us. John Deerline needs all the paperwork from the attorney. Marion will try and contact Steve again. Dan made a motion to get with Steve Atkinson one more time. If no response then get with Coughlin and Gerhart to redo. Then send Steve a termination notice. Kathy seconded. All are in favor.

New Business:

- Board Resolution. To transfer funds. See attached.
- The Coventry Volunteer Fire Company Contract was signed and accepted at the January 11, 2017 board meeting.

Public Participation:

- The Recreation Committee is in a holding pattern at this time.

