

Organizational and Regular Board Meeting
January 9, 2020

The Organizational meeting was opened at 7:00 p.m.
Present were Bob Boudreau, John Wicks, George Broeg, Marion Ireland and Jennifer Boudreau.
Invocation: Jennifer
Pledge: Jennifer

The Town Board will meet the second Wednesday of every month at 7:00 p.m.
The Towns Official Newspaper will be The Evening Sun.
The Town will use NBT Bank as the depository for all funds.
The mileage rate per the IRS for 2020 will be .575 cents per mile.
Bob made a motion to accept the Board Meeting frequency, newspaper, depository information and mileage as presented. George seconded. All are in favor.

Appointments are as follows:

- Deputy Supervisor- Marion Ireland
- Chief Financial Officer Jennifer Boudreau and Bookkeeper-VIP Payroll
- Assessor-Brian Fitts
- Town Attorney-Coughlin & Gerhart
- Dog Control Officer-Bob Webb
- Health Official-Chenango County Public Health
- Code Enforcement Officer-Richard Metzger
- Registrar of Vital Statistics, Records Management, Town Clerk and Tax Collector-Theresa Schultheis
- Town Webmaster-Theresa Schultheis
- Deputy Town Clerk-Janice O'Shea (appointment by Theresa Schultheis)
- Clerk of the Court-Terri Bickford
- Town Historian-Vacant
- Town Hall Custodian-Danielle Pinney
- Deputy Highway Superintendent-Eric Koster on a trial bases

Marion made a motion to accept these appointments. George seconded the motion. All are in favor.

Planning Board

- Greg Miller
- Ellen B. Evans
- Jeff Vance
- Chris Freitag
- Susan Freitag

John made a motion to accept these appointments to the Planning Board as presented. Marion seconded the motion. All are in favor.

Marion made a motion to accept the Workplace Violence, Procurement, Investment, Highway Vehicle Use, Credit Card and Sexual Harassment Policies for 2019. George seconded. All are in favor.

Bob made a motion to allow the Supervisor permission to pay the following without audit: Postage, NYS contributions, all insurances, NYS Taxes, any bill that will incur late charges (electric, gas, phone, etc.) and Social Security transfers. George seconded. All are in favor.

Marion made a motion to close the Organizational Meeting and open the Regular Meeting. John seconded. So carried.

George made a motion to accept the Board minutes from the Closing meeting of December 30, 2019 with a few corrections made to the minutes. Marion seconded. All are in favor.

Town Reports

Town Supervisor Report: Jennifer Boudreau

- Jennifer received Income to be placed in the General Checking account the Clerks fees from December of \$42.00 and Judicial fees of 1,187.00. Total received is \$1,229.00.

Highway Superintendents Report: Rick Granger

- The two TENCO Bodies should be coming in March.
- One truck is in the shop with Extensive work to be done.
- The sand pile is holding well.
- George asked if any new Employees have been hired.

Highway Committee Report:

- No report.

Assessor's Report: Brian Fitts

- See attached.

Coventry Volunteer Fire Company: Kyle Griffith

- Everything is going well.
- There was some discussion about the building as there is a leak in the roof.
- The Fire Company is moving forward with Oil and Stone of the Driveway.
- The Election were held and there are a few Vacant positions.
- There will be work done in the Kitchen this year.
- The year-end report will be turned in at next month's meeting

Coventry Emergency Squad-Kyle Griffith

- The Squad is doing well.
- Kyle is working with the billing company due to changes with Medicare and Medicaid.
- Two people are taking an EMT class in Oxford.
- There were 250 calls for service. Kyle is working on a breakdown.

Community Events Committee

- No report

Planning Board

- No report

Coventry Museum:

- No Report

Old Business: None

New Business:

- Theresa needs to fix some wording on the Fire Contract, so someone can come and sign the contract at their earliest convince.
- Jennifer handed out our Annual Financial Disclosure, Ethics, Workplace Violence Acknowledgements and Sexual Harassment Policies.

Public Participation:

- No Participation

Audit of the bills:

Clerk report having been audited by the Board is submitted for approval. Moved by George; seconded by Bob. Roll Call: George, yes; Bob, yes; John, yes; Marion, yes and Jennifer, yes.

Highway bills in the amount of \$11,048.21 as listed on Warrant 1; items 1-5 having been audited by the Board are submitted for approval. Moved by John; seconded by George. Roll call: Bob, yes; John, yes; Marion, yes; George, yes and Jennifer, yes.

General bills in the amount of \$3,272.70 as listed on Warrant 1; items 1-15 having been audited by the Board are submitted for approval. Moved by Marion; seconded by Bob. Roll call: John, yes; Marion, yes; George, yes; Bob, yes and Jennifer, yes.

The next Board Meeting will be held on February 12, 2020 at 7 p.m. in the Town Hall. The meeting was adjourned at 7:25 p.m., motioned by Marion, seconded by Bob. All are in favor.

Supervisor _____ Town Clerk _____
Town Council _____
