

# TOWN OF COVENTRY

Chenango County – New York

## OFFICE OF THE TOWN CLERK

Registrar of Vital Statistics  
1839 State Highway 235  
Greene, New York 13778  
(607) 656-8602  
Fax: (607) 656-7017  
Email: [coventryth@stny.rr.com](mailto:coventryth@stny.rr.com)

### APPLICATION FOR PUBLIC ACCESS TO TOWN OF COVENTRY RECORDS

**Note: Please Print When Completing This Form**

Date: \_\_\_\_\_

Submitted To: Town of Coventry Records Management Officer

Submitted by: \_\_\_\_\_

Name

Representing

Mailing Address Including City, State & Zip

Email

Telephone Number

Fax Number

Signature

I hereby apply to inspect the following records: *(please use other side if additional space is needed)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

or

I hereby apply for copies of the following records at a cost of .25 cents per page:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For Office Use Only: **Each Department Selected Below Is Required To Respond To this FOIL**

**Request—VIA the Records Management Officer—Within 5 Days**

Assessor     DEDP     Highway     Parks     Public Works     Town Board  
 Building     Senior     Town Clerk     Supervisor     Planning Board     Court  
 Justice     Tax

Number of Copies: \_\_\_\_\_ Amount Due: \_\_\_\_\_

Date Completed: \_\_\_\_\_ Completed By: \_\_\_\_\_

